V17703
HOWLETT
ROBERT FLOYD

DEPARTMENT OF VETERANS AFFAIRS

DECEASED 7 May 1944

AWARDS NAVY

WAR SERVICE RECORDS

D.D.

SURNAME (IN BLOCK LETTERS)	CHRISTIAN NAMES	REG. No.	RANK ON DISCHARGE	C.A.S.F. UNIT	FILE No.
HOWLETT	Robert Floyd	V-17703	S.Asst.		

WAR SERVICE BADGE (CLASS) No. Nil

DATE DESPATCHED:

ADDRESS:

CAMPAIGN MEDALS	REGISTRATION NUMBER AND DATE DESPATCHED
1939-45 Star	
C.V.S.M. & Clasp	
War Medal	
Atl. Star	
	9985 24/11/49

(THE REVERSE TO BE USED FOR ESTATE PURPOSES)

DVA 806

MEDALS AND MEMORIALS—DECEASED PERSONNEL

RCNVR Dec.44 "VALLEYFIELD"

REGISTRATION No. DATE OF DESPATCH

(1) MEDALS

PERSON ENTITLED TO Mrs. Edith Howlett - Widow

ADDRESS: ~~178 Delaware Ave.~~, 66 Bathurst St., TORONTO, Ont.

17-11-51

MEMORIAL BAR
(1) 9-1-52
DATE DESP 53299
REGN. No. 4/12
CANCELLED

(2) MEMORIAL CROSS

WIDOW Mrs. E. Howlett

ADDRESS: 178 Delaware Avenue
TORONTO, Ontario

(2) 22 September 1944

(3) MEMORIAL CROSS

MOTHER Mrs. M. Howlett

ADDRESS: Nelson Street
PETROLIA, Ontario

(3) 22 September 1944

VERIFICATION FORM

CAMPAIGN STARS, DEFENCE MEDAL, WAR MEDAL, C.V.S.M. and CLASP.

NAVAL GENERAL SERVICE MEDAL (1915).

NAME IN FULL Howlett Robert Floyd ... RANK/RATING S. Asst. ..... OFF.NO. V.17703 ..... ADDRESS .....

SHIP	SERVICE FROM	SERVICE TO	SERVICE DAYS	AREA	QUALIFYING PERIODS IN DAYS FROM	TO	1939-45	ATLANTIC	DEFENCE	CLASP C.V.S.M.	1915 MEDAL	STARS MEDALS	✓ 1 2	ELIGIBLE FOR AWARDS OF
London	11-8-41	29-8-41										1939-45	/	Star
Valleyfield	7-12-43	7-5-44	153.	Atl.								ATLANTIC		
												FRANCE G.		
												AFRICA		
												PACIFIC		
Discharged: "Dead" Side	7-5-44											BURMA		
												ITALY		
												DEFENCE		
												C.V.S.M.	2	0 Clasp
												" CLASP		
												WAR 1945	/	Medal
												WAR 1915		

VERIFIED BY D. Filion

VERIFIED BY Lorraine Filion

VERIFIED BY .....

DIR. OF PERSONNEL RECORDS.

FOR COMPLETION AND RETURN BY

Form P. 64

Mrs. Edith Howlett,
178 Delaware Avenue,
Toronto, Ont.

Any further communication on this subject should be addressed to:—

THE DIRECTOR OF ESTATES,
DEPARTMENT OF NATIONAL DEFENCE,
OTTAWA, ONTARIO.

and the following number quoted:—

H.Q. V-17703 FD. 549

DEPARTMENT OF NATIONAL DEFENCE

ESTATES BRANCH

OTTAWA, ONT.

September 12 1944

For the purpose of record and in the event of there being any Service estate available for distribution (according to law) on account of the late

HOWLETT, Robert Floyd, Supply Assistant,

Official No. V-17703, R.C.N.V.R.

ESTATES BRANCH NOV 1 1944 DEPT. OF NATIONAL DEFENCE OTTAWA

it is necessary that certain information regarding the deceased and his relatives should be furnished the Estates Branch. You are asked therefore to read the enclosed memorandum before completing pages 2 and 3 of this form. The particulars required are to be carefully filled in and the Declaration on page 4 should then be signed in the presence of a Clergyman, Priest, Local Magistrate, Commissioner for Oaths, Notary Public or a Commissioned Officer of any of His Majesty's Forces who should be asked to complete and sign the Certificate. This form should then be returned to the above address.

If there is insufficient space for complete particulars to be given opposite any question on pages 2 and 3 of this form, the space under "additional remarks" on page 4 should be used.

H. K. Wade
Commander RCNVR
for Director of Estates.

GC/

M.F.W. 77
6-44 (4878)
H.Q. 1772-39-972

ANSWER IN FULL ALL APPLICABLE QUESTIONS

STATEMENT of the Names, Ages and Addresses or Dates of Death, of all the relatives that the deceased ever had in each of the degrees specified below:

Degrees of Relationship	RELATIVES required to be accounted for		INFORMANT'S STATEMENT: NAME IN FULL of any Relative, if any, in each degree specified	Age	ADDRESS IN FULL of each surviving Relative, opposite his or her name, and date of death of each deceased relative
1	Widow of the Deceased		Edith Howlett	20	178 Delaware Ave.
2	Children of the Deceased and dates of their Births		Margaret Jeannie Howlett August 24 1943.	1 yr.	
3	Father of the Deceased		Lenard Sam Howlett	71	25 Nelson St Petrolia Ont
4	Mother of the Deceased		Maude Howlett	67	25 Nelson St Petrolia Ont
5	Brothers of the Deceased	Full Blood	George Lenard Howlett	45	Tank St Petrolia
			John Victor Howlett		Petrolia
			William Charles Howlett	37	25 Nelson St Petrolia
			Richard James Howlett	34	303 APT 1 Centrial Cranford N.J.
			Alfred Taylor Howlett	31	Princess St Petrolia
		Half Blood	none		
6	Sisters of the Deceased	Full Blood	Mrs Harry Buchanan (Sarnia) 106 ½ N. Christina	42.	
			Mrs Orval Tobias Nelson St Petrolia	39	
			Mrs Clifford Maitland R.R. 1 Petrolia	27	
		Half Blood	none		

7	Names of brothers or sisters (whether of the full or the half blood) of the Deceased, *who are dead*, and date of death of each.	Names and ages of their children (if any)	Address of their children
	John Victor Howlett Died Aug. 31 1914 in Petrolia	~~John Victor Howlett~~	

ANSWER FULLY EACH QUESTION ON THIS PAGE

PARTICULARS AS TO IDENTITY

8	Full names of the deceased.	Robert Floyd Howlett.
9	Date of his birth.	May 10 1920
10	Place and date of his marriage.	Toronto, Ont., Nov 19, 1943.
11	Place and date of his parents' marriage.	Sarnia Ont Sept 6 1897

PARTICULARS OF DOMICILE

12	Place where deceased was born.	Petrolia Ont
13	State, in order, the Province, State and/or County in which he resided before enlistment and the period of time in each.	(a) Petrolia Ont 20 years (b) Woodstock Ont 1 year (c) Navy (Royal Canadians) (d)
14	Nature of employment before enlistment.	La France Textile Mills
15	State whether he owned the premises in which he lived, and, if so, where situated.	No Property owned
16	Name place where deceased stated he intended to make his permanent home.	Petrolia Ontario

PARTICULARS OF ESTATE

17	Did he leave a Will? If in your custody, please forward.	Not known
18	If married, and domiciled in the Province of Quebec or in a State in the U.S.A. or in a Country under the laws of which there is community of property between spouses,—was there a marriage contract dealing with property?	No
19	Did he have a Bank, Post Office or other deposit account? If so, give name and address of bank, etc., and the amount on deposit. Do you wish it administered with the pay account?	Not known
20	Amount of War Savings Certificates held by deceased. Indicate where located.	Was buying War Bond.
21	Amount of Victory Loan Bonds held by deceased. Indicate whether registered or bearer and where located.	Not known.
22	If deceased had life insurance, name companies and amount payable under each policy and the person named as beneficiary therein.	Had heavy insurance Company not known.
23	Describe other assets, if any, and estimated value thereof. Use space on page 4 if necessary.	Valuable papers. (Over)

OTHER PARTICULARS

24	Did the deceased after enlistment incur any debts for:— *(a)* His own separate board and lodging while on service. *(b)* Service clothing and equipment. An itemized account for each such debt should be attached hereto, and if same is correct you should mark the bill "approved" and sign same. If believed incorrect, give particulars.	None.
25	Have you or any other relative paid the funeral expenses or any part thereof? If so, attach itemized accounts showing amount paid, and by whom.	No.

(NOTE:—The government pays funeral expenses within the amounts authorized in the Regulations, where death occurs and burial is made Overseas as well as where death occurs and burial is made in Canada or elsewhere in the North American zone, and if a relative has already paid those expenses the Government will reimburse such relative to the extent of the amount authorized in the Regulations. Any amount of such expenses in excess of those authorized in the Regulations is not payable by the Government nor is it chargeable against the service estate of the deceased.)

(PLEASE TURN OVER)

DECLARATION

*Insert degree of relationship for example, "Widow", "Father", "Brother", etc.

I hereby declare that all the particulars shown on this form are correct, and a true and complete statement of all the relatives that the deceased ever had in the degrees specified; and that I am the *Widow of the deceased.

N.B.—To be signed in full in the presence of a Clergyman, Priest, Local Magistrate, Commissioner or Notary Public or Commissioned Officer of any of His Majesty's Forces.

Edith Howlett — Signature of Informant

178 Delaware Ave Toronto — Address

CERTIFICATE

I hereby certify that to the best of my knowledge and belief Edith Howlett {Name of informant} is the* widow of the Deceased above described. The above Declaration was made by the Informant and signed in my presence.

*See above.

Dated at Toronto this 31st day of October 1944

Signature of Clergyman, Priest, Magistrate, Commissioner or Notary Public or Commissioned Officer of any of His Majesty's Forces. J. H. J. Macy — Qualification Notary Public

Address 737 Bloor West Toronto Ont.

NOTE.—Before granting the above Certificate, care should be taken to see that the informant gives particulars concerning the death of any Relative stated by him or her to have died, and that the full name and address and age of each surviving Relative specified is stated in its proper place in the Statement opposite.

(If the deceased has no living relatives of the degrees shown on page 2, the names and addresses and relationship of other relatives should be set out below.)

USE SPACE BELOW FOR ANY ADDITIONAL REMARKS YOU MAY WISH TO MAKE

My marriage license.
Baby's Birth Certificate.
And could you please tell me about my husband's personal belongings?
And Oblige

Edith Howlett.

STATEMENT OF ACCOUNT

True extract from the ledger of H.M.C.S. "AVALON "VALLEYFIELD" ending 30 June 19 44

List 122 No. 85 (Name) HOWLETTT Robert F. Rank Rating S.A. No. V.17703

When entered F.B. Date of appearance F.B. Whither discharged DEAD

	$	c.
CREDIT from former account	33	71
Pay as S.A. (Rank Rating) from 1 Apl to 31 May (61 days at $1.95 a day)	118	95
" " " " (" ")		
" " " " (" ")	61	
" " " " (" ")		
" " " " (" ")		
Adjustment March, 1944		33
Kit Upkeep Allowance 1 Apl - 7 May	6	10
OTHER CREDITS: Butcher, 1 Jan. - 5 Mch, 65 days @ .05¢	3	25
Total credits	162	34
DEBT from former account	N I	L
PAYMENTS:— 1st month 36.00; 2nd 8.94 — Total	44	94
2nd month — Total		
3rd month — Total		
Allotment AP 30.00 chged Apl & May	60	00
Pension deduction (Officers) charged to of		
Hospital stoppages		
Mulcts		
OTHER CHARGES: O.R. 25182 payable Adm.Naval Estates(Present War)	57	40
Total debits	162	34
Balance Cr. or Dr. (Balance Dr. to be shown in red)	N I	L

LEDGER: [signature]

AUDIT: [signature]

Number of days actually victualled during period mentioned above 37

NOT VICTUALLED

LENT, SICK OR LEAVE	INCLUSIVE DATE FROM	INCLUSIVE DATE TO	No. OF DAYS	SHIP, HOSPITAL, etc., IN WHICH BORNE

Date 5 June 19 44

[signature]

PAY LIEUT. CDR., R.C.N.V.R. ACCOUNTANT OFFICER

C.N.S. 2426
25M—5-42 (4545)
N.S. 815-9-2426

Pers(n) 12/9/ # 30

142618

ACCOUNTS OF MEN DISCHARGED

Account of the Balance of Wages, the Sale of Clothes and Effects and the other Credits of Men Discharged to the Shore, D. D. or Run

Name HOWLETT, ~~HOELETT.~~ Robert F. *Rating* S.A.

Official No. V.17703 *H.M.C.S.* AVALON "VALLEYFIELD" *List* 12²/85

*Who** DISCHARGED DEAD *on the* 7 May *19*44

62

	$	cts.
Net sum due on ledger on account of Wages	N I	L
Proceeds of sale of Effects charged against Wages, brought from the other side		
CASH— Proceeds of sale of Effects, brought from the other side		
Found amongst Effects		
Debts collected §		
Cash deposited by official Receipt No. 25182 Adm. ~~Naval Estates~~ (Present War)	57	40
Cash debited in the Accountant Officer's Cash Acct.		
If in debt in ledger, amount to be stated (in red ink)		
Rate of allotment (in words) AP THIRTY DOLLARS charged to 31 May 1944		
Name of ship from which transferred HMCS. "VALLEYFIELD"		
Total† CREDITOR	57	40

We hereby certify that we have every reason to believe that the above account contains a true statement of all wages, Effects, and other Credits or Debts on the Ledger of AVALON for "VALLEYFIELD" amounting to a net balance† CREDITOR of FIFTY-SEVEN - - - - - - - dollars - - - FORTY - - - cents.

Dated on board H.M.C.S. AVALON at ST. JOHN'S NFLD. this FIFTH day of JUNE 19 44

Approved PAY LIEUT. CDR. R.C.N.V.R. Accountant Officer

{ Initials of the Assistant Accountant Officer

A/CAPTAIN. RCN. Commanding Officer.

For Use at Headquarters. $.....cts.....credited on Inspector's certificate

No.....to.....

Signature.....

Date.....19.....

*State whether discharged on shore, D.D. or Run. †State whether "debtor" or "creditor".
Subscription for Charitable or other purposes should not be shown hereon, but on a Remittance List, and dealt with as laid down in the King's Regulations.

C.N.S. 46

5M—2-42 (3601)
H.Q. N.S. 815-9-45

AUTHORITY: AVALON'S CNS 249A #A13926 dated 19 May, 1944

LEDGER:

AUDIT:

ACCOUNT OF SALE OF THE EFFECTS

SOLD before the Mast, the.....day of.....19.....

TO WHOM SOLD		PARTICULARS	Charged in Ledger	Paid for in Cash
No. Ship's Book in consecutive order	NAME (If any are not sold, state how they are to be disposed of)			
		Total proceeds of sale carried to account on the other side		

.....{Lieutenant or Officer who attended at the sale of the Effects.

The whole of the Effects which were left by the person named on the other side, are enumerated in the above Account and on the other side thereof.*

.....Signature | .....Signature

.....Rank | .....Rank

When the effects are those of an Officer, this statement is to be signed by two of his messmates; when they are those of a Petty Officer, Seaman or Boy, it is to be signed by the Executive Officer and by the Master at Arms or a Ship's Corporal.

CANADA

Department of National Defence

Naval Service

124030

OTTAWA, Ont., 30th August, 1944.

IN REPLY PLEASE QUOTE

N.S. V-17703 Pers. (N)

ESTATES BRANCH SEP 5 1944 H.Q. OTTAWA NATIONAL DEFENCE

Sir:

In accordance with Naval Order No. 839, it is notified for your information that the following casualty in the Naval Forces of Canada has been reported:

NAME, RANK/RATING, Official No., UNIT	PARTICULARS RE DEATH	NEXT OF KIN
HOWLETT, Robert Floyd, Supply Assistant, Official No. V-17703, R.C.N.V.R.	Missing, presumed dead to date 7 May, 1944. He was serving in H.M.C.S. "VALLEYFIELD", which was torpedoed and sunk by enemy action while on Convoy escort duty in the Atlantic.	Wife: Mrs. Edith Howlett, 178 Delaware Avenue, Toronto, Ont.

ALLOTMENTS IN FORCE

In favor of	Amount	Initials
Mrs. Edith Howlett, 178 Delaware Ave., Toronto, Ontario.	D.A.$37.20 A.P.$30.00 Stppped May 31, 1944. Memo D.N.P.A.	

24/8/44

Will: Attached.

Yours truly,

H.B. Money

for SECRETARY, NAVAL BOARD.

Administrator of Estates,
Estates Branch,
Department of National Defence,
Ottawa, Ont.

D 2258 A
1000M—4-42 (4259)
N.S. 815-5-2258

Can. S. 545
[illegible]M—9-40 (7291)
[illegible] 81[illegible]545

PA

113-H-1492

117251

IN THE NAME OF GOD, AMEN

I, ROBERT FLOYD HOWLETT, Ord. Coder..... of His Majesty's Ship R.C.N.V.R. London Division..V.17703..... (now a Patient* in), being sound of mind, do hereby make this my last Will and Testament: I give and bequeath unto my Mother, Mrs Maude Howlett, Petrolia, Ont.

*If in Hospital or in Hospital Ship.

Insert the degree of relationship (if of any) and place of residence of the Legatee or Legatees.

See instructions on the back hereof.

5

all such Wages, Prize Money, Allowances, and other Sum or Sums of Money, as now are, or hereafter may be due to me for my service on board the said Ship, or any other Ship or Vessel, of the Royal Navy, together with all other my Estate and Effects whatsoever and wheresoever.

Insert the degree of relationship (if of any) and place of residence of the Executor or Executors.

And I do hereby appoint My Mother, Mrs. Maude Howlett..... .. Petrolia, Ontario.....

Executors of this my last Will and Testament; and hereby revoking all former Wills by me made, I declare this to be my last Will and Testament.

In Witness whereof I have at London, Ontario hereunto set my hand, this 27th day of August, in the Year of Our Lord One Thousand Nine Hundred and forty one.

Robert Howlett

Signed by the said Testator, as his last Will and Testament, in the presence of us present at the same time, who in his presence at his request and in the presence of each other have subscribed our names as Witnesses. } *Witnesses* { [illegible] Pay Lt VR / [illegible] Writer

NOTE.—As Wills of Petty Officers, Seamen, and Marines must be executed with the formalities required by the Law of England in the case of other persons, every such Will must be executed in the presence of, and be attested by, *two disinterested* Witnesses.

Where the Will is made on board one of His Majesty's Ships, one of the two requisite attesting Witnesses shall be a Commissioned Officer, Chaplain, or Warrant or Subordinate Officer belonging to His Majesty's Naval or Marine or Military Force.

Where the Will is made elsewhere than on Board one of His Majesty's Ships, one of the two requisite attesting Witnesses shall be a Commissioned Officer, or Chaplain, or Warrant or Subordinate Officer, or the Governor, Agent, Physician, Surgeon, Assistant-Surgeon, or Chaplain of a Naval Hospital at home or abroad, or a Justice of the Peace, or the Incumbent, Curate, or Minister of a Church or Place of Worship in the Parish where the Will is executed, or a British Consular Officer, or an Officer of Customs, or a Notary Public, or a Solicitor, or in Scotland a Law Agent.

A Will made by any person while serving as a Seaman or Marine will not be valid for any purpose if it is written or contained on or in the same Paper, Parchment, or Instrument with a Power of Attorney.

The Certificate on the back hereof, is to be signed by the person by whom the Will is prepared.

Noted in Service Records by [illegible]

Instructions for filling up the Form

If a special legacy is to be given, the name, residence (and relationship if any) of the person interested is to be inserted in the space after the words " I give and bequeath," or if more than one person, the respective names, &c., also the particulars of the property bequeathed.

Then the words " And I give and bequeath unto " should be inserted together with the names, &c., of the person or persons to whom the residue of the Testator's property is to be given, and the words printed in italics commencing " all such wages," should be struck out.

If, however, the *whole* of the Testator's property is to be given to one person, or between several, all that is necessary is to insert in the space, the names, &c., of the person or persons to be benefited.

CERTIFICATE

I hereby certify that the Will on the other side hereof was previously to its execution read over to the Testator who appeared perfectly to understand the same.

..... { Signature of the person by whom the Will was prepared.

DUPLICATE

N. V. 5
50M—1-41 (8973)
N.S. 815-11-5

CANADA

ATTESTATION FORM

(HOSTILITIES FORM)

FOR MEN OF THE ROYAL CANADIAN NAVAL VOLUNTEER RESERVE

SURNAME HOWLETT OFFICIAL NO. V-12203

CHRISTIAN NAMES Robert Floyd. MARRIED, SINGLE OR WIDOWER Single.

PERMANENT ADDRESS	RELIGION
Petrolia, Ontario.	C. of E.

DATE OF BIRTH	*PLACE OF BIRTH	NAME AND ADDRESS OF NEXT OF KIN
10th May, 1920	Town Petrolia	Mrs. Maude Howlett. (Mother) Same Address.
*Original Nationality of: Father English Mother Canadian	County Province Ontario.	

*If not the son of natural born British parents, particulars to be given at foot of next page

(A) PERSONAL DESCRIPTION ON ENROLMENT

HEIGHT	CHEST MEASUREMENT	HAIR	EYES	COMPLEXION	WOUNDS, SCARS, MARKS
Feet 5 Inches 10 157	Inflated 37½ Deflated 35 Mean 36	Brown	Blue	Med.	Nil.

EDUCATIONAL STANDING	TRADE OR CALLING AND IN WHOSE EMPLOY
1 year Petrolia High School. Petrolia, Ontario.	Clerk. Dominion Stores Ltd., Petrolia, Ontario.

DATE OF ENROLMENT	RATING FOR WHICH ENROLLED	R.C.N.V.R. DIVISION, OR OTHER ESTABLISHMENT, AT WHICH ENROLLED
11th August, 1941	Ordinary Coder	London

(B) DECLARATION TO BE MADE BY APPLICANT

I hereby declare as follows:—

(1) That I am a British Subject domiciled in Canada.

(2) That I am desirous of being enrolled as a member of the Royal Canadian Naval Volunteer Reserve Force, and that I accept and agree to abide by the rules of the said Force.

(3) That * (a) I have never served, and am not serving in any Naval, Military, Reserve, or Territorial Force.

* (b) I served in ..... for the period shown, and attach my record of service, in corroboration of this statement.

*Cross out Clause not applicable.

SERVED IN	RANK	FROM	TO
	NIL		

(c) I have never been rejected for or discharged from any of His Majesty's Forces on account of unfitness.

(4) That the particulars contained above are correct and true according to the best of my knowledge and belief.

(5) On being enrolled as a member of the London Division of the Royal Canadian Naval Volunteer Reserve, I undertake to bind myself:—

(a) To serve from the date thereof for the duration of hostilities, being subject to the provisions of the Naval Service Act, and of the Regulations made in pursuance thereof for the government of the Royal Canadian Naval Volunteer Reserve, and to the customs and usages of His Majesty's Canadian Naval Service.

(b) To report for active service if called upon in time of war or emergency, and, if called into active service, to serve ashore or afloat as may be directed, according to where my services are required.

(c) To keep in good repair and condition the articles of uniform and any articles of outfit which may be issued to me and to return them to the nearest Divisional Commanding Officer or to Training Headquarters prior to my discharge or when required so to do by any authorized person, or to pay compensation for any loss or damage thereto other than fair wear and tear; and also not to wear such uniform or outfit (which is and remains the property of the Crown) except when on naval duty.

(d) To undergo vaccination or re-vaccination, or inoculation, as considered necessary by the appropriate authorities.

Dated this 11th day of August, 1941.

Signature of applicant Robert F. Howlett

(C) CERTIFICATE OF ATTESTING OFFICER

I hereby certify that all the foregoing statements were made by the volunteer above named, in my presence, and that he has made and signed the above declaration in my presence on this 11th day of August, 1941.

Lieut. J.V.E. Macdonald
Signature of and rank of Attesting Officer.

(D) OATH OF ALLEGIANCE

I, Robert Floyd Howlett. do sincerely promise and swear (or solemnly declare) that I will be faithful and bear true allegiance to His Britannic Majesty, His heirs and successors according to law.

Signature of Applicant Robert F. Howlett

Witness Lieut. J.V.E. Macdonald

Date 11TH August, 1941. Rank LIEUTENANT, R.C.N.V.R.

The Oath of Allegiance may be administered by a Commissioned Officer of the Naval Service.

(E) CERTIFICATE OF ATTESTING OFFICER

ROBERT FLOYD HOWLETT having been duly enrolled to serve in the Royal Canadian Naval Volunteer Reserve Force, I have caused his name and every prescribed particular to be recorded in the Record Book of the London Division of the R.C.N.V.R. or in the appropriate official documents.

Lieut. J.V.E. Macdonald.
Attesting Officer.

11 August 1941 R.C.N.V.R. Division (or other establishment) London Division

NOTE.—This form when completed and when the particulars on it have been noted in the Divisional Commanding Officer's Record Book, is to be forwarded to Headquarters, Ottawa, for custody.

The Certificate of medical examination, B-207, and certificates of previous service are to be sent to Headquarters, Ottawa, with this form.

Certificates of previous service will be returned after they have been examined at Headquarters, Ottawa.

N.V. 17
60M—11-40 (7836)
N.S. 815-11-17

37421

CERTIFICATE of the SERVICE of

Robert Floyd HOWLETT

in the Royal Canadian Naval Volunteer Reserve

Training Headquarters	R.C.N.V.R. Division	Official Number V-17703
Halifax, Nova Scotia	London	"
		"

Name and Address of Nearest Relative or Friend (in pencil)
Mrs. Maude Howlett
Mother
Same address

Date of Birth: May 10, 1920

Place of Birth: Petrolia, Ontario

Place of Residence: 25 nelson, ave Petrolia, Ontario.

Trade brought up to: Clerk- Dominion Stores

Religion: C. of E.

Can Swim:—P.P.T. Date ..... 19..... Signature ..... Rank .....

P.S.T. Date ..... 19..... Signature ..... Rank .....

PARTICULARS OF SERVICE

Date of Actual Volunteering	Date of Enrolment or re-enrolment	Period Volunteered for	Rating on Enrolment or Re-enrolment
Aug. 1/41	Aug. 11/41	Hostil-ities	Od. Coder

MEDALS, DECORATIONS, etc.

Date of Award	Date of Presentation	Nature of Decoration
	25 Feb '44	Canadian Volunteer Service Medal- Provisional Award

PERSONAL DESCRIPTION

—	Height Feet	Height Inches	Chest (mean)	Weight	Hair	Eyes	Complexion	MARKS, WOUNDS, SCARS
On Entry	5	10	36	157	Brown	Blue	Med.	NIL
On re-enrolment—6 years' Service								
On re-enrolment—12 years' Service								
Further Description if necessary								

TRANSFER BETWEEN DIVISIONS

From	To	Date

TRANSFER—LISTS A AND B

List	Date	Authority

NAVAL TRAINING and ACTIVE SERVICE

Year	SHIP OR ESTABLISHMENT (Active Service)	LEDGER List	LEDGER No.	RATING	FROM	TO	CAUSE OF DISCHARGE
1941	R.C.N.R. London			Ord. Coder	Aug. 11	29 Aug	
1941	H.M.C. Signal School			"	30 Aug 41	30 Sep '41	
	St. Hyacinthe	-	-	— " —	1 Oct '41	10 Nov '41	
	— " —	-	-	Ord Sman	11 Nov '41	18 Nov '41	
	Stadacona	—	—	— " —	19 Nov 41	12 Dec 41	
	— " —			Prob V.A	13 Dec 41	17 Mch 42	Rated Supply Asst. to date 14 Mch 42
1942	York			Supply Asst.	14 Mch 42 / 18 Mch 42	14 June '42	
— " —	— " —	— " —		— " —	15 June '42	28 July '43	
	"Chippawa"			— " —	29 July '43	15 Nov '43	
	Stadacona			— " —	16 Nov '43	25 Nov 43	
	Chaleur II			— " —	26 Nov 43	6 Dec 43	
	Stadacona (Valleyfield)			— " —	7 Dec 43	29 Feb 44	
	Avalon (Valleyfield)			— " —	1 Mch 44	7 May 44	"D.D."

Wounds Received in Action, Hurt Certificates, Meritorious Service, Special Recommendations, Prizes or other Grants

Date	Details	Captain's Signature
30 Mch 43	Issued SCTW #33599	

NAVAL TRAINING and ACTIVE SERVICE

Year	SHIP OR ESTABLISHMENT	LEDGER List	LEDGER No.	RATING	FROM	TO	CAUSE OF DISCHARGE

EXAMINATIONS, NOTATIONS, QUALIFICATIONS			RECORD OF RATING		
Date	Particulars	Captain's Signature	Rated	Date	Authority for Advancement or Reason for Disrating to be stated
11 Nov. '41	Transferred to Seaman Branch as Ord. Seaman	[illegible]	Supply Asst	14 Mch. 42	Alteration sheet No. 23929. 13 Apr. 42
13 Dec 41.	Trans to Prob V.A.				

Issued Iden. Card No. NS34600

Name HOWLETT — Robert Floyd **Conduct**

SECOND CLASS FOR CONDUCT (Inclusive Dates)		CHARACTER, ABILITY IN RATING ON COMPLETION OF TRAINING, DISCHARGE FROM THE SERVICE, AND ANNUALLY, 31st DECEMBER, WHILE MOBILIZED			
From	To	Character	Efficiency in Rating Noting Substantive Rating in Brackets	Date	Captain's Signature
		V. G.	Sat. (O. Seam.)	31 Dec. '41	R. H. Adams
		V.G.	Sat. (S. A.)	14 June '42	
		V.G.	Sat. (S.A.)	31 Dec. 42	G. H. Bernard
		V.G	SAT (SA)	31 Dec. 43	W. Tidout
		V. G.	Sat. (S.A.)	7 May 44	[illegible] Davis

R.C.N.V.R.
GOOD CONDUCT AND GOOD SERVICE BADGES

Date	G.S.B. or G.C.B.	1st, 2nd, 3rd	Granted, Deprived, Restored

TIME FORFEITED

Date	P., D.C., C.P., or W.T.	No. of Days	
		Awarded	Served

EMPLOYMENT RECORD

NOTE:—To be filled up on termination of service under a particular Accountant Officer. The record is not normally to be completed in respect of periods of less than three months. The Accountant Officer may, however, at his discretion, make an entry for a shorter period if he has particular reasons for so doing.

SHIP	Rating	Date From	Date To	Capacity in which employed*	Remarks as to ability, special qualifications Any special knowledge and characteristics	Signature of Accountant Officer if of Paymaster-Lieutenant's Rank or above; otherwise Captain
1	2	3	4	5	6	7
York	S.A.	18 Mch 42	24 Oct 42	Provisions	Needs supervision but was improve with experience	[illegible]
"York"	S.A.	24 Oct 42	28 July '43	Provisions	Improvement shown from previous report. Has proved very capable in C.V.O. and possesses good working knowledge of victualling, mess books.	[illegible] PAY LIEUT. CDR., R. C. N. V. R.
Chippawa	SA	29th July '43	15 Nov '43	Provisions	This rating has a good working knowledge of victualling & is a capable butcher	[illegible] Pay Lieut. R. C. N. V. R.
Stadacona	— " —	16 Nov 43	25 Nov 43			
Chaleur II	— " —	26 Nov 43	6 Dec 43			
Valleyfield	— " —	7 Dec 43				

S. 1246F
1M—1-42 (3033)
N.S. 815-9-1246F
(Revised—May, 1933)

To be kept attached to the rating's Service Certificate and handed to him with it on final discharge from the Service.

SUPPLY RATING'S HISTORY SHEET

(See K.R. & A.I., Articles 609 and 610)

Full Name HOWLETT, Robert Floyd

Port Division H.M.C.S. "PREVOST"

Official Number V-17703

Examinations for Higher Rank or Rating and in Special Subjects

Date	Examined for	Result	Marks obtained in each Subject	Signature of Commanding Officer

TRADE CERTIFICATE

To be filled up in accordance with K. R. & A. I., Art. 610 by Ship or Establishment from which Rating is sent to Depot for Final Discharge

Erase parts that do not apply, or to suit case.

This man has been employed in connection with all kinds of naval stores, also with the victualling, messing and clothing work in the Royal Navy from .....to..... and during that time has undertaken responsible work in connection with the receipt, custody, issue of and accounting for, naval stores, provisions and clothing used in H.M. Ships and Naval Establishments in which he has served.

His character during service was†.....

His general efficiency in carrying out his duties was†.....

His efficiency on discharge was assessed as†.....

Signed.....
Captain

H.M.S.....

.....*19*.....

To be filled up on completion of Vocational Training Course, other than a Correspondence Course

VOCATIONAL TRAINING CERTIFICATE

(Vocational Training is optional)

Vocation.....

We certify that *(Name)*.....

Residence.....

has satisfied us that he possesses a†.....knowledge of vocation mentioned, and we consider that*.....

Examiners.....

Business and Business Address.....

.....

Date of Examination.....

Signed.....*President*

.....*Vocational Training Committee*

†Here insert qualifications. *Special notations as applicable.

A pamphlet entitled "His Majesty's Naval Service: A brief description of the Qualifications and Abilities of the Men of the Naval Service," is distributed to the Employment Exchanges under the Ministry of Labour in order to assist the Employment Exchanges in dealing with the cases of Discharged Naval Ratings.

V17703 OFFICIAL NUMBER | FILE NUMBER 113-H-1492 | OFFICIAL NUMBER V17703

NAME HOWLETT (Surname) Robert Floyd (Given Names) DATE OF BIRTH 10th May, 1920

PLACE OF BIRTH Petrolia, Ont. OCCUPATION Clerk

RELIGION C. of E. EDUCATION One year Petrolia High School

RESIDENCE AT TIME OF ENLISTMENT: Street and No. Town Petrolia Province, etc Ont.

Engagements				Description					Previous Service			
Date (in figures) Day	Month	Year	Period	Height	Hair	Eyes	Complexion	Marks or Scars	Served in	Rank or Rating	Dates From	To
11	8	41	H.O.	5' 10	Brown	Blue	Med.	Nil.				

NEXT OF KIN RELATIONSHIP (in pencil) Wife NAME (in pencil) Mrs Edith Howlett

ADDRESS (in pencil): Street and No. 178 Delaware Ave. Town Toronto Province, etc. Ont

Medals, Clasps, Hurt Certificates, Prize Money				Examinations, Certificates, etc.							
Date (in figures) Day	Month	Year	Particulars	Date (in figures) Day	Month	Year	Particulars	Date (in figures) Day	Month	Year	Particulars
25	2	44	C.V.S.M. (R) & C.) 2-19-R (A10310)	7	11	41	Failed for Ord. Coder.				
				17	5	43	Failed for Ldg. S.A. (Cabinet 1 # 232)				

Badges, G.C. or G.S.					Brief Particulars of Warrant or C.M. Punishments and C.P. Charges						
Date (in figures) Day	Month	Year	1st, 2nd or 3rd G.C. or G.S.	Granted Deprived Restored	Ship or Establishment	Wt. No.	Date (in figures) Day	Month	Year	Brief Particulars of Offence	Punishment

Date (in figures)			Days Forfeited					
Day	Month	Year	Prison	Det'n	Cells	C. Power	W. Trial	In diff. Char.

O.H.F. Received.

Last Will & Testament Dated 27-8-41 Received

Second Class For Conduct

From To

H.Q. 35—30M—5-41 (337)
N.S. 815—7-35

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37

V17703 OFFICIAL NUMBER

NAME HOWLETT (Surname) Robert Floyd (Given Names)

P.I.3.

OFFICIAL NUMBER V17703

Ship or Establishment	Rating	From Day	From Month	From Year	Remarks	Character	Efficiency	Date Day	Date Month	Date Year	Non-Sub. Rating	Qualified Day	Qualified Month	Qualified Year	Re-Qualified Day	Re-Qualified Month	Re-Qualified Year
London Div. Str.	Ord. Coder	11	8	41		V.G.	Sat.	31	12	41							
Duty Div. Hdqts.	" "	11	8	41	D.	V.G.	Sat.	31	12	42							
Stadacona	" "	30	8	41	D.	V.G.	Sat.	31	12	43							
St. Hyacinthe	" "	1	10	41		V.G.	Sat.	7	5	44							
	Ord. Smn.	11	11	41	(Transferred.)												
Stadacona	" "	20	11	41													
"	Vict. Prob.	13	12	41	Transferred (memo.22-12-41)												
"	Supply Prob.	1	3	42													
York	"	18	3	42	A.E.												
	Supply Ass't	14	3	42	Rated(249A/23929)Back Dated												
Chippawa	"	29	7	43	D.L. 29-7-43 #23-7.												
Stadacona	"	20	11	43	D.L. 22-11-43 #97												
Chaleur II	"	26	11	43	DRD H-3341												
Valleyfield	"	8	12	43	WRD Q-69												
DISCHARGED	"	7	5	44	"Missing" per Casualty List.												
					Presumed Dead.(per Correction Sheet P.#98.)												

GENERAL REMARKS

Canadian Memorial Cross awarded to
Wife: Mrs. Edith Howlett,
178 Delaware Ave.,
Toronto, Ont. 22-9-44.
Canadian Memorial Cross awarded to
Mother: Mrs. Maude Howlett,
Nelson St.
Petrolia, Ont. 22-9-44.

DATE OF BIRTH DY.	MO.	YR.	PLACE OF BIRTH	CIVIL OCCU. MAIN	SUB	RELIGION	ED.	PERM. RESIDENCE P.	CTY.	TOWN	PREV. SERV.	ENL. DIV.	RANK OR RATE ON ENLISTMENT A	BR.	RANK
10	5	20	4	530	0	30	2	1	64	06	0	16	C	09	75

ENLIST. DATE DY.	MO.	YR.	ACT. SERV. DATE DY.	MO.	YR.	STR. CAT.		ACT. SERV. DATE DY.	MO.	YR.	SHIP OR ESTAB.	RANK OR RATE A	BR.	RANK
11	08	41	11	08	41						9830	1	22	75

SENIORITY DY	MO.	YR.	STR. CAT.	NON-SUB A	B	M ST.		CODED	CHECKED
14	03	42	13	00	00		A.C.		

Every Item of information should be carefully supplied. (See reverse side for instructions)

THIS FORM MUST BE FILED FORTHWITH WITH THE DIVISION REGISTRAR OF THE DIVISION IN WHICH THE DEATH OCCURRED BEFORE A BURIAL PERMIT CAN BE ISSUED

WRITE PLAINLY WITH UNFADING INK THIS IS A PERMANENT RECORD

FORM 6

This form if placed in an envelope, marked "Dominion Statistics—Free, penalty for improper use $300," and properly addressed will pass through the mail "FREE"

PROVINCE OF ONTARIO—CERTIFICATE OF REGISTRATION OF DEATH

1. PLACE OF DEATH County or District of AT SEA Township of .....
If in City, Town or Village ..... (Name) Street ..... House No. .....
(If death occurred in a hospital or institution, give the name instead of street and number)

2. LENGTH OF STAY (in years, months and days)
(a) In City, Town or Township where death occurred ..... (b) In Province ..... (c) In Canada (if immigrant) .....

3. PRINT FULL NAME OF DECEASED HOWLETT (Family name) Robert Floyd (Given name or names in usual order)

RESIDENCE No. ..... Street ..... City, Town, Village or Township Petrolia, Province Ontario.
(Residence means usual place of abode. Post Office Address for residents in rural parts not sufficient)

4. Sex	5. Nationality (Citizenship)	6. Racial Origin	7. Single, Married, Widowed or Divorced (Write the word)
Male	Canadian	English	Married

8. BIRTHPLACE Ontario (Province or Country)

9. DATE OF BIRTH May (Month) 10th (Day) 1920 (Year)

10. AGE in

Years	Months	Days	If less than one day old
24			....hrs. or ....min.

OCCUPATION

11. Trade, profession or kind of work as **spinner, teamster, office clerk,** etc. Clerk,

12. Kind of industry or business, as **cotton-mill, lumbering, bank,** etc. Dominion Stores Ltd., Petrolia, Ontario.

13. Date deceased last worked at this occupation .....

14. Total years spent in this occupation .....

15. If married give name of wife or husband of deceased .....

FATHER

16. NAME .....

17. BIRTHPLACE ..... (Province or Country)

MOTHER

18. MAIDEN NAME .....

19. BIRTHPLACE ..... (Province or Country)

20. Person giving information sign here H.S. Morley
Paymr. Cdr. R.C.N.R., Officier i/c Naval Personnel Records,
Address Naval Service Headquarters, Ottawa, Ontario.
Relationship to deceased .....

21. Place of Burial, Cremation or Removal Body not recovered.
Date of burial or removal .....

22. Burial Permit was issued by .....
Address .....

23. UNDERTAKER ..... (Name and address)

MEDICAL CERTIFICATE OF DEATH

24. DATE OF DEATH May (Month) 7th (Day) 19 44 (Year)

25. I HEREBY CERTIFY that I attended deceased from:
..... 19.... to ..... 19....
and last saw h. ..... alive on ..... 19....

CAUSE OF DEATH

I. Immediate cause Give disease, injury or complication which caused death, **not** the mode of dying, such as heart failure, asphyxia, asthenia, etc.
(a) "MISSING" presumed dead, when H.M.C.S. "VALLEYFIELD" was
due to (b) torpedoed and sunk by enemy
due to (c) action in the Atlantic.

Morbid conditions, if any, giving rise to immediate cause (stated in order proceeding backwards from immediate cause).

II. Other morbid conditions (if important) contributing to death but not causally related to immediate cause. .....

PHYSICIAN Underline the cause to which death should be charged statistically.

26. If a communicable disease is mentioned on this certificate, give
(a) Date of appearance ..... 19....
(b) Duration of disease ..... days

27. If a woman, was the death associated with pregnancy? .....

28. Was there a surgical operation? ..... Date of operation ..... 19....
State findings ..... Was there an autopsy? .....

29. If death was due to external causes (violence) fill in also the following:—
Accident, suicide or homicide? ..... (State which) Date of injury ..... 19....
Manner of injury ..... (How sustained)
Nature of injury .....
Specify whether injury occurred in **industry,** in **home,** or in **public place** .....

Signed by ..... **M.D.**
Address ..... **Date** ..... 19....

30. Division Registrar's Record No. .....

31. Filed ..... 19.... ..... (Division Registrar)

LA/HS

67

N.S. V-17703,F.D.130, PERS.(N)

27th October, 1944.

THIS IS TO CERTIFY that according to official information Robert Floyd Howlett, Supply Assistant, Official Number V-17703, Royal Canadian Naval Volunteer Reserve, is missing, presumed dead to date the 7th of May, 1944. He was serving in H.M.C.S. "VALLEYFIELD" which was torpedoed and sunk by enemy action whilst on Convoy duty in the North Atlantic.

SECRETARY, NAVAL BOARD.

144832

FILE NOS.:

V-796
V-19239
V-68471
V-54372
V-12143
V-25531
V-4538
A-2453
A-4681
V-31063
V-4427
V-51452
V-19206
V-43309

V-56590
V-10506
V-11244
V-53512
V-61903
V-49761
V-16586
V-23508
V-39924
V-59892
A-5954
O-22420
O-23950
V-30201
V-22262
V-38722
V-31768
V-55196
V-905
V-65619
V-55803
N-4472
V-50475
V-23128

V-65496
O-35660
V-54304
V-3538
V-43818
V-52497
V-64138
V-25279
V-50961
V-57850
V-51441
V-65120
V-62261
V-49646
V-35602
O-47000
V-44690
V-67335
V-54554

V-35412
A-1271
V-41543
V-35526
V-46463
V-22563
V-65055
O-44950
O-45010
V-41461
V-15283
V-3417
V-51108
V-27849
V-2299
V-34242
V-44790
V-18039
V-399
A-4506
V-64486
N-4649
V-57455
N-4122
N-4323
V-5995
O-62255
V-13701
O-65010
V-48962
V-17305
V-41902
V-63143
O-70570
V-50046
V-35344
V-5794
O-71320
V-17781
V-14540
V-516
V-25850
V-3386
V-688
V-50598
O-76380
V-5911
V-37893
N-21989
V-56565
V-599
N-21498
V-8662
V-50658
V-51989
V-6388
V-17703

- NAVAL SERVICE -

CASUALTY NOS.
436 - 486 incl.
488 - 550 incl.

NAVAL INFORMATION

D.N.P.A.

C.T.O. (N) (NAVAL ALLOTS.)

C.T.O. (N) Re: Dependents' Allowance

With reference to Canadian Naval Casualty Lists, pages 92 to 106 inclusive, it is notified for your information that the approval of the Canadian Naval Authorities has now been given to presume the death of the 11 Officers and 103 ratings, previously reported "missing" from HMCS "VALLEYFIELD" as having occurred on the 7th of May, 1944.

Your attention is called to the fact that the name Lorne Irwin Clinton Johnson, Ord. Smn., V-47125, has been deleted from page 99 (See Correction Sheet Page #34).

Individual forms for these casualties have been previously forwarded.

H B Money

(H. B. Money),
Paymr. Lieut.Cdr., R.C.N.R.,
Officer i/c, Naval Personnel Records

OTTAWA, Ont.

SEP 20 1944

P.A.
O.R. BY

ALL R.C.N.V.R. DIVISIONS advised on above date.
See File 30-17-1.

C.T.O. C.P.C. 8 aug.
J. G. McMullen

N.C.R.
Pa

REGI

AIR MA

NS V-17703 PE

8th May, 1944.

25

Dear Mrs. Howlett:

I deeply regret that I must confirm the telegram of the 8th of May, 1944, from the Minister of National Defence for Naval Services, informing you that your son, Robert Floyd Howlett, Supply Assistant, Official Number V-17703, Royal Canadian Naval Volunteer Reserve, is missing at sea.

According to the report received, your son is listed as missing when the ship in which he was serving was lost by enemy action, but it is not known as yet whether any hope can be held out for his survival. You may rest assured, however, that as soon as further information is available, you will be notified.

For reasons of security, it may be some time before details of this incident of war may be released.

It is requested that you will regard as confidential anything beyond the fact of your son's loss on war service, until such time as an official announcement is made, as this information might prove useful to the enemy.

Please allow me to express the sincere sympathy of the Minister of National Defence for Naval Services, the Chief of the Naval Staff, and the Officers and men of the Royal Canadian Navy, the high traditions of which your son has helped to maintain.

Yours sincerely,

LETTER dispatched by PERSONNEL NAVAL
MAY 9 1944

SECRETARY, NAVAL BOARD.

Mrs. Maude Howlett,
Nelson Street,
PETROLIA, Ontario.

11-8-41

HS

OTTAWA, Ont., 30th August, 4.

V-17703 Pers. (N)

50

Sir:

In accordance with Naval Order No. 839, it is notified for your information that the following casualty in the Naval Forces of Canada has been reported:

NAME, RANK/RATING, Official No., UNIT	PARTICULARS RE DEATH	NEXT OF KIN
HOWLETT, Robert Floyd, Supply Assistant, Official No. V-17703, R.C.N.V.R.	Missing, presumed dead to date 7 May, 1944. He was serving in H.M.C.S. "VALLEYFIELD", which was torpedoed and sunk by enemy action while on Convoy escort duty in the Atlantic.	**Wife: Mrs. Edith Howlett, 178 Delaware Avenue, Toronto, Ont.**

ALLOTMENTS IN FORCE

In favor of	Amount	Initials
Mrs. Edith Howlett, 178 Delaware Avenue, Toronto, Ontario.	$37.20 D.A. Allottment stopped $30.00 A.P. May 31, 1944.	

24/8/44

Will: **Attached.**

Yours truly,

H.B. Money

for SECRETARY, NAVAL BOARD.

Administrator of Estates,
Estates Branch,
Department of National Defence,
Ottawa, Ont.

STATEMENT OF ACCOUNT

True extract from the ledger of H.M.C.S. "AVALON "VALLEYFIELD" ending 30 June 19 44

List 12² No. 85 (Name) HOWLETTT Robert F. Rank Rating S.A. No. V.17703

When entered F.B. Date of appearance F.B. Whither discharged DEAD

	$	c.
CREDIT from former account	33	71
Pay as S.A. (Rank Rating) from 1 Apl to 31 May (61 days at $1.95 a day)	118	95
" " " " (" ")		
" " " " (" ")		
" " " " (" ")		
" " " " (" ")		
Kit Upkeep Allowance — Adjustment March, 1944 1 Apl - 7 May	6	33 10
OTHER CREDITS: Butcher, 1 Jan. - 5 Mch, 65 days @ .05¢	3	25
Total credits	162	34
DEBT from former account	N I	L
PAYMENTS:— 1st month 36.00; 2nd month 8.94 — Total	44	94
2nd month — Total		
3rd month — Total		
Allotment AP 30.00 chged Apl & May	60	00
Pension deduction (Officers) charged to of		
Hospital stoppages		
Mulcts		
OTHER CHARGES: O.R. 25181 payable Adm.Naval Estates(Present War)	57	40
Total debits	162	34
Balance Cr. or Dr. (Balance Dr. to be shown in red)	N I	L

LEDGER: HOW

AUDIT: [illegible]

Number of days actually victualled during period mentioned above 37

NOT VICTUALLED

LENT, SICK OR LEAVE	INCLUSIVE DATE FROM	TO	No. OF DAYS	SHIP, HOSPITAL, etc., IN WHICH BORNE

Date 5 June 19 44

PAY LIEUT. CDR., R.C.N.V.R.
ACCOUNTANT OFFICER

C.N.S. 2426
25M—5-42 (4545)
N.S. 815-9-2426

ACCOUNTS OF MEN DISCHARGED

Account of the Balance of Wages, the Sale of Clothes and Effects and the other Credits of Men Discharged to the Shore, D. D. or Run

Name HOWLETT, ~~HOBLETT~~, Robert F. *Rating* S.A.

Official No. V.17703 *H.M.C.S.* AVALON "VALLEYFIELD" *List* 12²/85

*Who** DISCHARGED DEAD *on the* 7 May *19*44

	$	cts.
Net sum due on ledger on account of Wages	N I	L
Proceeds of sale of Effects charged against Wages, brought from the other side		
CASH— Proceeds of sale of Effects, brought from the other side		
Found amongst Effects		
Debts collected §		
Cash deposited by official Receipt No. 25181 Adm. Naval Estates (Present War)	57	40
Cash debited in the Accountant Officer's Cash Acct.		
If in debt in ledger, amount to be stated (in red ink)		
Rate of allotment (in words) AP THIRTY DOLLARS charged to 31 May 1944		
Name of ship from which transferred HMCS "VALLEYFIELD"		
Total† CREDITOR	57	40

60

We hereby certify that we have every reason to believe that the above account contains a true statement of all wages, Effects, and other Credits or Debts on the Ledger of AVALON for "VALLEYFIELD" amounting to a net balance† CREDITOR of FIFTY-SEVEN - - - - - - - dollars - - - FORTY - - - cents.

Dated on board H.M.C.S. AVALON at ST. JOHN'S NFLD. this FIFTH day of JUNE 19 44

Approved PAY LIEUT. CDR., R.C.N.V.R. Accountant Officer

{ Initials of the Assistant Accountant Officer

A/CAPTAIN, RCN. Commanding Officer.

For Use at Headquarters. $ cts. credited on Inspector's certificate

No. to

Signature

Date 19

*State whether discharged on shore, D.D. or Run. †State whether "debtor" or "creditor". Subscription for Charitable or other purposes should not be shown hereon, but on a Remittance List, and dealt with as laid down in the King's Regulations.

C.N.S. 46

5M—2-42 (3601)
H.Q. N.S. 815-9-45

AUTHORITY: AVALON'S CNS 249A #A13926 dated 19 May, 1944

LEDGER:

AUDIT:

ACCOUNT OF SALE OF THE EFFECTS

SOLD before the Mast, the.....day of.....19.....

TO WHOM SOLD		PARTICULARS	Charged in Ledger		Paid for in Cash	
No. Ship's Book in consecutive order	NAME (If any are not sold, state how they are to be disposed of)					
		Total proceeds of sale carried to account on the other side				

.....{Lieutenant or Officer who attended at the sale of the Effects.

The whole of the Effects which were left by the person named on the other side, are enumerated in the above Account and on the other side thereof.*

.....Signature | .....Signature

.....Rank | .....Rank

When the effects are those of an Officer, this statement is to be signed by two of his messmates; when they are those of a Petty Officer, Seaman or Boy, it is to be signed by the Executive Officer and by the Master at Arms or a Ship's Corporal.

N.P.R./5-2.

P.M.

142394 69

FORM "B"

FILE: N.S. V-17703 PERS. (N)

DEPARTMENT OF NATIONAL DEFENCE
- Naval Service -
Ottawa, Canada.

Sir: .....
(Date)

The following casualty has been reported -

NAME	RANK or RATING	NAVAL NO.
HOWLETT, Robert Floyd	Supply Assistant	V-17703 R.C.N.V.R.

DATE OF ENLISTMENT - 11 Aug., 1941

DATE OF DISCHARGE - 7 May, 1944

HOSPITAL -
(If discharged in hospital under jurisdiction of D.P. & .N.H.)

SERVICE - CANADA & HIGH SEAS
(Indicate whether in Canada only; or in Canada and the high seas or elsewhere.)

Reason for discharge and when and where any disability was incurred, or where death occurred. - Missing, presumed dead, when H.M.C.S. "VALLEYFIELD" was torpedoed and sunk by enemy action in the Atlantic.

(Show clearly whether death or disability due to enemy action, accident or disease, and whether it occurred in Canada, or on the high seas or elsewhere outside Canada.)

NEXT OF KIN & RELATIONSHIP -

RELATIONSHIP - Wife NAME - Mrs. Edith Howlett,

ADDRESS - 178 Delaware Ave., TORONTO, Ont.

NOTE: If records indicate that rating was separated from his wife, legally or otherwise, details to be furnished and copy of any Court Order, the Separation Agreement, etc., to be furnished.

FORM "A" RESPECTING THE ABOVE NAMED HAS BEEN PREVIOUSLY FORWARDED. PLEASE SEE REVERSE SIDE FOR DETAILS OF MARRIAGE ALLOWANCE, DEPENDENTS ALLOWANCE, etc.

P.A.'S CHECKED IN
C.R. BY K

C. R.
P. A.
NAVAL TREASURY
DATE 19/9/44
INITIAL K

REMARKS:.....

.....

THIS PORTION OF FORM COMPLETED BY CHIEF TREASURY OFFICER, DEPARTMENT OF NATIONAL DEFENCE, NAVAL SERVICE.

Names of Dependents	Relationship	Maiden name of wife	Date of marriage and/or date of birth of children

	D. A.	A. P.	TOTAL
Monthly rate:	37.20	30.00	67.20

To Whom Paid: Mrs. Edith Hawlett Address 178 Delaware Ave., Toronto, Ont.

Date of Enlistment: See other side

Date of Discharge: See other side

Inclusive date to which D.A. and/or A.P. was Paid: allotment stopped 31/5/44

The final deduction of Assigned Pay for 37.20 DA & 30.00 AP has been made for the period

from 1st to 31 of May 1944

Remarks:

Computed by E.S.

Checked by S.

Alec J. Boswell

for
Chief Treasury Officer,
DEPARTMENT OF NATIONAL DEFENCE,
(Naval Service).

The Secretary, The Canadian Pension Commission,
Room 228, Daly Building, OTTAWA, Ontario.

C.N.S. 264 (S. 536D.)
50M-11-40 (7813)
N.S. 815-9-264

York 60692 NPR 233

113-#1492

Name R.F. HOWLETT

Sub-Rating and Seniority S.A.P. Non-Sub.

O.N. V-17703 S.B. No. W.B. No. 14

Joined Ship 13-12-1941 from Transferred from Ordinary Seaman.

Engagement: Period Duration Expires

Date of Birth 10-5-1920 Religion

Character Efficiency Date

Badges Class for Conduct Class for Leave

Date due for: Next Badge

Progressive Pay

L.S. & G.C. Recommended

Advancement.	Wishes to Pass?	Recommended?	Date Qualified?
Educ. Test Pt. 1			
Higher Educ. Test.			
Professonal for higher Sud-rating			
do Non-Sub.			

Any Non-Service Attainments

Swimming Qualification

Athletic capabilities

General Remarks (including intelligence, energy, initiative, powers of command).

This rating transferred from Seaman Branch to Supply Assistant in December. Has proved himself a conscientious worker while employed in RCN Barracks, provision store.

R 19/188

G. Buchanan
Pay S/Lt. RCNVR
Officer of Division.

H.M.C.S. "..... OFFICER"

Date

ACCOUNTANT BRANCH PERSONNEL
MAR 29 1942
H.M.C.S. STADACONA
HALIFAX, N.S.

Notes:—(1) This form is to be kept for each rating by the Officer of his Division.
(2) The form is to be completed to date, and signed by the Officer of the Division before the rating changes his Division or Ship.
(3) On a rating changing his Ship or Establishment, Form S.264 is to be transferred with his other papers for the information of the next Officer of Division.

NPR-29

S. 98C.
20M—2-41 (9527)
N.S. 815 9-39C

KIT LIST—MEN NOT DRESSED AS SEAMEN

60692

(Reduced Kit for Duration of Hostilities)

Name: A.F. HOWLETT | Rating: SUPPLY ASSISTANT | Official No.: V-17703

Name

Scale Allowed R.C.N.	Scale Allowed R.C.N.V.R.	Article	Forms S. 1048 on which issues were made: No. 1942								
			Date Mch								
			Place Halifax								
	-	Aprons, cook (a)	-								
	1	Bags, kit	1								
	1	Bags, soap	1								
	1	Boots, half	1								
	1	Braces, web	1								
	1	Brushes, Hard	1								
	1	" Polishing	1								
	1	" Clothes	1								
	1	" Hair	1								
	1	" Tooth	1								
	2	Caps, blue cloth, peak	2								
	-	Caps, cook (a)	-								
	1	Coats, waterproof	1								
	12	Collars, white linen	12								
	1	Combs, horn	1								
	3	Covers, cap, marcelline	3								
	2	Drawers	2								
	2	Jerseys, sports	2								
	2	Neckties, black silk	2								
	1	Overcoat	1								
	1	Pullovers	1								
	5	Shirts, white	5								
	1	Shoes, black leather	1								
	1	Shoes, gym	1								
	2	Shorts, recreational, drill	2								
	-	Shorts, tropical	-								
	-	Shirts, tropical	-								
	2	Socks	2								
	2	Stockings	2								
	1	Suits, blue overall (b)	1								
	2	Towels	2								
	1	Types	1								
	2	Vests, Summer	2								
	2	Vests, Winter	2								
	2	Jackets, S.B. Serge	2								
	2	Trousers, serge	2								
	2	Trousers, drill	2								
	2	Tunics, drill	2								
	2	Badges, Cap	2								
	1	Beds	1								
	2	Blankets	2								
	2	Bed covers	2								
	2	Hammocks	2								
	1	Clews and Lanyards	1								
	1	Lashings	1								
		On Loan— Belts, Life									
		Manual of Seamanship									

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Winter Issue

Description	Year Issued 194	194	194	194
Caps, Winter				
Comforters				
Cardigans				
Drawers, Woollen				
Gloves, Woollen				
Helmets, Balaclava				
Jerseys, Naval				
Rubbers				
Socks				
Stockings				

Gift Clothing received from Organizations

Description	Year Issued 194	194	194	194
Comforters				
Helmets, Balaclava				
Gloves or Mitts				
Socks				
Stockings				
Sweaters				
Wristlets				
Windbreakers				

(a) Cooks only.

(b) Engine Room Ratings only. Victualling Ratings one suit.

OCCUPATIONAL HISTORY FORM

113-21-1492

THIS FORM IS TO BE COMPLETED FOR EACH MEMBER OF THE ARMED FORCES. THE INFORMATION SOUGHT IS FOR THE USE OF GENERAL ADVISORY COMMITTEE ON DEMOBILIZATION AND REHABILITATION, A COMMITTEE SET UP BY THE GOVERNMENT OF CANADA TO STUDY PLANS FOR ESTABLISHING IN INDUSTRIAL LIFE THE MEMBERS OF THE ARMED FORCES, AFTER DISCHARGE. ACCURACY AND COMPLETENESS IN ANSWERING WILL BE OF MUCH HELP TO THE COMMITTEE.

PLEASE READ CAREFULLY THE INSTRUCTIONS GIVEN ON THE INSIDE OF COVER BEFORE COMPLETING FORM

PLEASE LEAVE BLANK

Section A—GENERAL INFORMATION

1. (a) Print name in full: Robert Floyd HOWLETT (b) Reg'l. No. V-17703
2. (a) Arm of service: Navy (b) Unit: R.C.N.V.R. (c) Rank: Sply. Asst.
3. (a) Date of birth: 10 May, '20 (b) Have you any dependents? No (c) Place of residence at time of enlistment: Petrolia, Ontario.
4. (a) Place of enlistment: London, Ont. (b) Date of enlistment: 11 Aug., 1941.

Section B—EDUCATION AND TRAINING

5. (a) State age on finally leaving school: 17 (b) Were you attending school or college up to the time of enlistment? No
6. State definitely highest standing reached at public, technical or high school (for instance—"4 years, Public School", "two years, High School", "Junior Matriculation", or "4 years technical course in printing", etc.): One year, High School
7. If you attended a university, give name of university and standing or degree secured: -
8. (a) Did you ever enter upon a trade apprenticeship? No (b) If so, for what occupation? - (c) Did you finish it? - (d) If you did not finish it, how long did you serve at it? -
9. (a) What languages do you speak fluently? English (b) What languages do you read well? English

Section C—EMPLOYMENT CONDITION AT TIME OF ENLISTMENT

10. (a) State whether you were WORKING or NOT WORKING at time of enlistment. (Enter here only "Working" or "Not Working", as case may be; particulars are asked for below): Working (b) At time of enlistment of what trade union or professional society were you a member? No

Section D—PARTICULARS CONCERNING THOSE WHO WERE UNEMPLOYED AT TIME OF ENLISTMENT

QUESTIONS 11 TO 17 REFER ONLY TO THOSE WHO ANSWER "NOT WORKING" IN QUESTION 10 (a)

11. Had you ever been employed fairly regularly since leaving school?
12. (a) If answer to 11 be "Yes", state exact trade or occupation at which you actually worked (b) State how long you had worked at this trade or occupation
13. If answer to 11 be "No", state exact trade or occupation for which you feel qualified
14. If you had been employed after leaving school, state when you last worked fairly regularly before enlistment
15. Give details of last employer, if any: Name Address
16. Nature of employer's business (for instance, "farmer", or "building contractor", or "boot factory", or "iron foundry", or "retail store", etc.)
17. (a) If your last employment was in a business of your own, state nature and address of business (b) Date of discontinuing it

Section E—PARTICULARS CONCERNING THOSE WHO WERE EMPLOYED AT TIME OF ENLISTMENT

QUESTIONS 18 TO 23 REFER ONLY TO THOSE WHO ANSWER "WORKING" IN QUESTION 10 (a). PLEASE READ THESE QUESTIONS AND REPLY TO THOSE APPLYING TO YOU AT TIME OF ENLISTMENT

IF YOU WERE AN EMPLOYEE WORKING FOR AN EMPLOYER UP TO THE TIME OF ENLISTMENT, PLEASE ANSWER QUESTIONS 18 TO 21

18. Name of employer: Lafrance Textile Mills. Address: Woodstock, Ont.
19. Nature of employer's business (for instance, "farmer", or "building contractor", or "boot factory", or "iron foundry", or "retail store", etc.): Manufacturing textiles.
20. (a) Your specific occupation: Asst. checker (shipping) (b) Number of years' experience at this occupation with any employer: One year
21. (a) Did your employer promise definitely to give you employment on discharge? No (b) Did your employer refuse to promise you employment on discharge? No (c) Do you wish to return to your former employment? No

IF YOU WERE WORKING ON YOUR OWN UP TO THE TIME OF ENLISTMENT, THAT IS TO SAY, OPERATING A FARM, A STORE, AN AGENCY, OR IN PROFESSIONAL PRACTICE, OR AS A PARTNER IN ANY SUCH LINE, PLEASE ANSWER QUESTIONS 22 AND 23

22. (a) State nature of business, or professional practice (b) Where was it located?
23. (a) Number of years engaged in this business (b) Have you made, or will you make plans to return to the same or a similar business on discharge?

Section F—PARTICULARS OF FARMING EXPERIENCE

24. (a) Do you wish to engage in farming after the war? No (b) Do you feel competent to operate a farm? No (c) If so, in what kind of farming? -
25. (a) Were you born on a farm? No (b) How many years' actual farming experience have you had? No (c) In what provinces did you have experience? -

Section G—MISCELLANEOUS

26. Have you made any arrangements other than indicated above, for re-establishment in civil life after discharge? No
27. If so, state nature of your plans (for example, do you plan to return to school, or have you been assured of a job, etc.): -
28. State any employment preference or ambition you may have, other than indicated elsewhere in this form

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DATE: 26th November, 194 2. SIGNATURE: R. F. Howlett (Reg'l. No.)